

Crafton Hills College

SPECIAL - Academic Senate Agenda & Minutes

Date: December 18th, 2013

Next Meeting: Jan 15th

Time: 3:30 – 4:30 p.m.

Location: LRC 226

The primary function of the Academic Senate is to make recommendations with respect to academic and professional matters. Academic and Professional matters means the following policy development matters:

1. Curriculum, including establishing prerequisites.
2. Degree and certificate requirements.
3. Grading policies.
4. Educational program development.
5. Standards or policies regarding student preparation and success.
6. College governance structures, as related to faculty roles.
7. Faculty roles and involvement in accreditation processes.
8. Policies for faculty professional development activities.
9. Processes for program review.
10. Processes for institutional planning and budget development.
11. Other academic and professional matters as mutually agreed upon.

Consult Collegially means that the district governing board shall develop policies on academic and professional matters through either or both of the following:

- Rely primarily upon the advice and judgment of the academic senate, OR

The governing board, or its designees, and the academic senate shall reach mutual agreement by written resolution, regulation, or policy of the governing board effectuating such recommendations.

<p>Members – Roll Call by Sign in <u>Career Ed & Human Dvlpmnt</u> TL Brink Jim Holbrook JoAnn Jones Meridyth McLaren</p> <p><u>Senators at Large</u> Rey Bell Patricia Menchaca</p>	<p><u>Math, Eng & Instr. Suprt</u> Kathleen Gibson Catherine Hendrickson Dean Papas/Gwen DiP Scott Rippy Sherri Wilson Gary Williams</p>	<p><u>Arts and Sciences</u> Brianna Andrews Denise Allen-Hoyt Robert Brown Richard Hughes Jessica McCambly Mark McConnell Julie McKee Bob O'Toole Snezana Petrovic Diane Purvis (PT rep)</p>	<p><u>Student Services</u> Debbie Bogh Damaris Matthews Mariana Moreno Kim McCormick</p>
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Guests: Heather Chitlenden, Jodi Hanley, Jade Murguia, Rebeccah Warren Marlatt, Keith Wurtz

	DISCUSSION / ACTION	FURTHER ACTION
Call Meeting To Order	Meeting called to order at 3:32	
Special Presentations		
Administrative Report	NO REPORT	
Treasurer's Report (1 st mtg) (2 min) McKee	NO REPORT	
Classified Senate Report (1 st mtg) (3 min)	No report	
Student Senate Report (1 st mtg) (3 min)	No report	
AS President's Report (5 min) Allen	<p>A. Highlights from the Dec. 12th Board meeting</p> <ol style="list-style-type: none"> 1. Change in leadership of the board. Donna Ferracone new Board President. Dr. Henry is now VP. 2. Resolution of AB955 was approved. Seems to still be clear that it will not be implemented 3. Valley AS president going on Sabbatical in spring. 	

Informational/Action Item (2 nd mtg) Courses in Curricunet Course approval process	Motion: to agendize at the next meeting. (Holbrook, Hughes MSC)	
Approval of Minutes (3 min) Allen	On hold till Jan 15th	
AS Committee Reports 1st meeting of the month: A. District Assembly (Jim) B. Chairs (Julie) C. Honors Steering (Debi) 2 nd meeting of the month: D. Curriculum (Mark M) E. Educational Policy (Rich H) F. Educational Technology a. Tablet Initiative Other Committee Reports G. SSEEMM (1 st meeting)	No committee reports	
Old Business A. Credit/Non-Credit classes B. 2nd Reading of Resolution F13.01 – CHC Intercollegiate athletics C. Honors SLOs (Gwen) D. 4 or 5 point Rubric (Keith) E. Auditing Policy (Rich)	A. Report as needed B. Resolution was read. Motion: To approve the suggestion for change (Hendrickson, Williams, MSC) <i>Discussion:</i> 1 st Whereas – strike everything in parenthesis Suggestion to ammend or to delete the entire 2 nd whereas Motion: to approve deletion of 2 nd whereas (McConnell, Hendrickson, MSC) <i>Discussion:</i> where did this information come from? Resolution can stand without it. There is conflicting data. Recommendation to ammend and delete the 3 rd whereas Motion: to remove 3 rd whereas (McConnell, Andrews, 2 nay MSC) <i>Discussion:</i> concern about removing the data driven support. Need to have something that justifies. Shows sound reasoning and logic. Evidence should be in the supporting documents but not in the resolution. Motion: to approve F13 01 (Holbrook, Williams, MSC, 1 nay) <i>Discussion:</i> recommendation to also take forward a no negative impact statement. This program is in addition to the current programs, not to take away from. Concern with creating a new program when we already have underfunded programs. There will be discussion on this issue in general in the future. C. Clarification on honors SLOs and PLOs Request to move this to our January meeting D. That the AS recommend either a 4 or a 5 point Rubic for academic SLO assessments Keith visited most departments to present information on the levels of rubic. Motion: to adopt a 4 point rubic as the standard for CHC assessment (Williams, Holbrook, MSC 1 abstention) Discussion: could there be an exception for a department who really need a 5 point. Yes, but it would mean a greater workload for the department to align with program and institutional learning objectives. Departments can choose what the values are for the 4 levels. 0,1,2,3 or 1,2,3,4. Can continue to do qualitative assessment. 5 point scale ties in with	

	<p>the A, B, C, D, F grades. Easier to go from 5 to 4 than 4 to 5</p> <p>E. That the AS provide input and give direction for a district auditing policy.</p> <p>Looking for recommendation for the ed policy committee that they need to focus on. Must have one common policy back to district assembly in February. Students should apply to the college and be tracked by the college, even if they are auditing. Where does the \$15 come from? Ed code – it is an outdated amount. Is the instructor required to grade assignments and tests for auditing students? No – it is in the policy. Suggestion to set a limit on the number of courses a student may audit. Doesn't seem to be an issue at other campuses. Could change it if we needed to. There are other ramifications that go beyond this policy.</p>	
<p>New Business (30 min)</p> <p>A. New Faculty Prioritization as a charge to chairs</p> <p>B. Board Study Sessions</p>	<p>A. Add this items as a charge for the chairs committee Something they have been doing, but it isn't oficially in their charges or duties. Suggestion to add. Motion: (Gibson, Holbrook, MSC). Discussion: will be looking at the entire process for new faculty hires. There should be some hope for departments that request faculty</p> <p>B. Suggestions – 10+1, growth plan and budget to support projections, 70/30 specifically, study their roll in relation to the campuses and faculty, WTF HR</p>	
Announcements		
Statements from the public		
Adjourn	4:30 pm	
<p>Future Business</p> <p>A. Class Size Process (sub-committee)</p> <p>B. Title V Grant (JAN)</p> <p>C. Program Discontinuance</p> <p>D. New Program Devlpmt</p> <p>E. Equivalency Policy</p> <p>F. Preview of the Electronic Ed Plan Tool</p> <p>G. CA virtual college Presentation (Trelisa)</p> <p>H. Confidence/no confidence policy (with exec)</p> <p>I. Department chair Counseling and orphaned courses</p>		
<p>Mission Statement</p> <p>To advance the education and success of students in a quality learning environment.</p>	<p>Vision Statement</p> <p>To be the premier community college for public safety and health services careers and transfer preparation.</p>	<p>Institutional Values</p> <p>creativity, inclusiveness, excellence, and learning-centeredness.</p>